

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates

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Minutes

February 24 2016, 5 p.m.

**Washoe County Cooperative Extension Office
4955 Energy Way, Reno NV 89502**

1. Call to order, roll call of members and establish a quorum

Matt McKinney called the meeting to order at 5:02 p.m. – Members present: Matt McKinney, Tom Cates, Dale Holcombe, Tami Olsen, Andy Miller, Bev Elston and Sarah Chvilicek. Fritz Richards was excused and Charlie Mann was absent. A quorum was established. Guests present: Dennis Belcourt, AG's office, Doris Hoskin NJLSB Assistant, Dennis Hellwinkel, NJLSB Treasurer, Tonja Dressler, NJLSB Assistant, Mikayla Story, NJLSB Student Office Assistant, Susan Rogers, Jo Webb, Garret Wells, and Sandy Wallin.

2. Public Comment:

Jo Webb, Feathered Friends 4-H Club asked about the possibility of adding poultry to the 2017 NJLS Show. It has been previously determined by the board that poultry will be added and as with any new contest the show needs to be self-funded with funds raised to cover award and judges expenses. Previous rules submitted for the poultry show will be provided for review.

3. Review and Approval of Agenda

It was moved by Tom Cates and seconded by Tami Olsen to approve the agenda as presented. Motion carried.

4. Review and approval of January 20, 2016 meeting minutes

It was moved by Dale Holcombe and seconded by Tom Cates to approve the minutes as presented. Motion carried.

5. Financial update report

Sarah Chvilicek moved and Dale Holcombe seconded to receive and file the financial report. Motion carried.

6. Correspondence

It was announced that State Veterinarian has retired and awaiting announcement of the new State Veterinarian. It was announced that Tami Olsen has been reappointed to the board and Charlie Mann has been appointed.

7. Open Meeting Updates

Dennis Belcourt provided updates regarding Open Meeting Law with regards to administrative items considered by the board that has a possible effect on someone. The person needs to be named on the

agenda which may result in a two-step process. He provided the example that the person would be named at one meeting and the action would occur at the next meeting. A question was asked what happened if an exhibitor made a request for another exhibitor to show/sell their animal at the May meeting just prior to the show – how would this situation be handled so it could be resolved prior to the show. Dennis Belcourt said he would discuss this situation with the Deputy AG who specializes in open meeting law and report back. Dennis Belcourt also reported that minutes from meetings need approval within 45 days or the next meeting whichever is later. Mr. Belcourt offered his services if there were further questions regarding Open Meeting Law and invited members to call him directly.

8. Accounting assistance - update

Tom Cates has provided a name to Dennis Hellwinkel for consideration.

9. 2016 Workshop

Matt McKinney has talked with two chefs and they like the idea but said a spring format would be difficult and requested that fall schedule would be better and gave consideration of linking with a possible fundraiser for NJLSB. Planning in underway to offer a carcass workshop during the spring. Sarah Chvilicek and Doris Hoskin will talk with Dr. Amilton De Mello from CABNR Meat Sciences to offer the workshop.

10. 2016 Show

Note: items will be reviewed/updated as needed

- a. Schedule, to include 2016 show dates – new and posted as of 2/24/16
- b. Judges – all are confirmed
- c. Quality Assurance – there are lists available of all modules offered for online quality assurance offered by Nebraska Extension – there are 20 modules offered for JR's, 21 for INT's and 13 for SR's – questions can be directed to Kim at 855-308-8037
- d. RLEC Contract – has been signed and returned to NJLS.
- e. Food – Lyon's Club is confirmed for food the show and buyers dinner. Pulled Pork or French Dip sandwiches are being considered and there may be a donation from the Cattlewomen.
- f. Awards – Tami Olsen is requesting a meeting with specie chairs and NJLSB staff to review and work on awards. Tentative schedule is first week in March.
- g. Photographer – received only one bid – Anne Bothwell submitted a bid. The bid will be reviewed and voted on at the next board meeting.
- h. Sound – Same Company and bid as last year final vote at next meeting.
- i. Security – confirmed
- j. Grader/Carcass Contest – Sarah will confirm with the grader
- k. Auctioneer – confirmed
- l. Dumpsters/waste – Bev Elston asked about the status of the dumpster during the show – NJLSB has one 30 yard and one 20 yard dumpsters on the RLEC contract. During the 2015 show a third dumpster was used and the NJLSB was charged. There may a possibility of a donated dumpster for compost. Bev Elston will investigate and report back at the next meeting.
- m. Portable Restrooms – confirmed
- n. Show office staff – Susan Taylor is confirmed
- o. Other
 - a. Addition to website – a “How To” Section to help exhibitors and parents with the requirements for the NJLS Show and Sale – **on the website now**
 - b. **Other items** – Specie Chairs reports at the next meeting.

11. 2016 Office/Show Aide - update

6 show interns are confirmed and Mikayla Story is the office intern

12. OLD BUSINESS

For Possible Action

a. Discussion and updates regarding an NJLS Foundation Account – Matt McKinney is still working on this and will use the previous bylaws with the group for consideration.

13. Public Comment:

None was received

14. Set Date of next meeting

March 31, 5:00 p.m. at University Nevada Cooperative Extension Office, 4955 Energy Way, Reno.

15. Adjournment

Meeting adjourned at 5:43

Submitted by Sarah Chvilicek, Board Secretary